

# BLACK COUNTRY BOATING FESTIVAL

WINDMILL END - NETHERTON  
14<sup>th</sup> - 15<sup>th</sup> SEPTEMBER 2024

## TRADE/CRAFT ENTRY FORM

Name:	Address:
Telephone:	Postcode:
	Email:

Qty	Type	Days	Cost	Total
	Outside Pitch (3m x 3m)	Both Days	£90 Total	£
	Outside Pitch (3m x 3m)	Saturday Only Sunday Only	£60 per Day	£
	Marquee Space (3m x 2m)	Both Days	£95 Total	£
	Brass Festival Plaque		£10	£
	Electricity		£15	£
			Total	£

Goods Traded: (see over for restrictions and documentation requirements)

Outside Pitches are sized at 3m x 3m with some space for a single vehicle (max 3m) behind most pitches. This vehicle space is a "Non-trading" area. As the pitches are adjacent to each other it is important to know if you require any additional space e.g. trailer tow-bars or marquee guy-ropes. We will try to accommodate your needs but there may be additional costs. Please give us as much information as possible.

Marquee Spaces are sized at 3m x 2m. Parking for a single vehicle (max 3m) will be available behind the marquee.

Vehicle access to the site for setting-up is available from 11am Friday 13<sup>th</sup>, 7am Saturday 14<sup>th</sup> and Sunday 15<sup>th</sup>.

No vehicle movement is allowed onsite between 9:45am and 5:15pm.

**PLEASE EMAIL YOUR COMPLETED APPLICATION TO [STALLS@BCBF.COM](mailto:STALLS@BCBF.COM)**

Once we have received your completed application, proof of insurance and any addition documentation requested we will contact you to confirm your booking and provide you with payment information.

BCBF, PO Box 3375, Stourbridge,  
West Midlands, DY9 0WT

Telephone 01384 203040 - [www.bcbf.com](http://www.bcbf.com)  
Facebook - Black Country Boating Festival

# Black Country Boating Festival

## Documentation Requirements and Trading Restrictions

### Insurance

A copy of your Public Liability Insurance schedule showing cover of at least £1million is required. We understand that your insurance may expire prior to the festival but please supply your current schedule. We will need a copy of the renewed schedule prior to the Festival.

### Risk Assessment

Kindly supply a copy of your risk assessment covering the setup, operation and take down of your stall.

### Food Hygiene Certificates

If you handle food items on your stall e.g. cakes, pick and mix sweets etc. we require a copy of your food hygiene certificates.

### Trading Restrictions

To be fair to all traders and concession holders we limit the number of traders selling similar products. Pitches are allocated on a 'first come first served' basis.

The sale of or giving as prizes of alcohol, live animals and age restricted items is prohibited.

### The Fine Print

Information provided will be stored in accordance with the General Data Protection Regulation (GDPR) for management of the event and promotion of future events.

Requests for data review or mailing list removal should be made to the address below.

Black Country Boating Festivals Ltd assumes no responsibility or liability for any item left on site.

Entry is subject to BCBF Terms and Conditions available on request.